

# **TOWN OF FIFIELD REGULAR BOARD MEETING**

## **Minutes of April 18<sup>th</sup>, 2023**

The meeting was brought to order on April 18<sup>th</sup>, 2023 at 6:42pm at the Fifield Town Hall

**ROLL CALL:** William Felch, Ann Sloane, John W. Smith, also present K. Kleinschmidt, T. Fleming, C. Pagel and 12 others The pledge of allegiance was recited

**PUBLIC COMMENTS:** 1) Resident concerned with Fire Dept support and asked if they could speak later in the meeting. 2) Resident concerned with the process of Assessor and 3) Resident inquiring about the Pike Lake buoys.

**RESIDENT CONCERN RE ASSESSMENT/ASSESSOR:** W. Hughes from Associated Appraisals attended the meeting to answer questions from residents re the process and time line they follow. The resident feels there should be more time allowed to research and question their assessment. The Board will consider the possibility of pushing the time from 30 days to 60 days for Board of Review next year.

**MINUTES OF FEBRUARY'S REGULAR BOARD MEETING AND SPECIAL MEETING:** A **MOTION** was made by A. Sloane and J. Smith to accept the minutes; motion carried.

**CEMETERY REPORT:** A **MOTION** was made by A. Sloane and J. Smith to accept the cemetery report as is, motion carried.

### **CLERK/TREASURER:**

Financial Reports - were reviewed and accepted. Clerk is still gathering information for the credit card application, information has been turned into the auditor and he will be starting/filing the CT Form. Received the check for the school property sale and paid the invoice for the ambulance agreement.

A special meeting has been set for May 9<sup>th</sup>, 2023, at 6:00 pm to review and discuss the quotes for the new furnace for the town shop.

**TOWN CREW REPORT:** Road Superintendent, T. Fleming, reported that that they closed Fish Trap Rd due to high water. Various road signs have been stolen. He will open the wayside next week, weather permitting. There have been complaints of over weight vehicles on the town roads. He is hoping to put out the buoys by opening of fishing season, again, weather permitting. The town crew will place the 10 original buoys. The buoy for by the dam is still being worked on.

The Road Tour is scheduled for Monday, May 8<sup>th</sup>, 2023, at 9:00 am.

Crack Seal bids: Clerk will place the ad, trying to have them in by the May regular meeting.

**TRANSFER SITES REPORT:** T.Fleming reported that Jim from Republic dropped off some new posters. He predicts the pump on the compactor at Pike Lake will have to be replaced soon, he will contact Republic regarding that.

### **HUMAN RESOURCES REPORT:**

**Review Pike Lake Transfer Site Vacancy & Confirm Interview Date(s):** HR shared with the Board the job description for this position, stated that there are two applicants and the interviews are set up for 4-20-2023. HR would like three tasks accomplished, 1) if someone would review the SOP for the Old 13 and Pike Lake transfer sites, thinking maybe Therese Fleming, 2) a review of the job description of the transfer site, with Ted Fleming, and 3) implement training on the Incident/Concern forms for the transfer sites.

**HR's Review of the Transfer Site Complaint and Follow-up Process:** There have been a couple of complaints for the transfer sites. C. Pagel went over the Incident/Concern form and discussed the process in which these should be handled with by the Board.

**Discuss/Decide Hiring of Fire Department Administrative Support Person:** It was questioned by HR why Fire Department #1 is hiring for a position that does not currently exist and pointed out the hiring process was not followed. The Chief explained that the former secretary stepped down, no one volunteered at the time, so

one was hired. HR also pointed out that in the Fifield Fire And Rescue Department minutes from February 1<sup>st</sup>, 2023, it states that the individual volunteered. It needed to be determined if the Board wanted to create a position or if the individual would like to become a fire fighter. It was decided the individual would become a fire fighter by being ground support with administrative duties. HR will reclassify her application and she will receive pay through the Fire Department #1's payroll bi-annually. This is where a resident asked to do their public comment, stating a member of the fire department should be doing the task of taking minutes, not taking extra wages from the FD's budget.

**FIRE DEPARTMENTS:**

**FIRE #1 REPORT:** Fire #1 had 1 fire call and 5 EMR calls. Turnout gear and gloves have been ordered. They have high water officers watching for areas of concern.

**FIRE #2 REPORT:** Fire #2 had 4 EMS calls and 0 fire calls. They have received the Helix Huminbird GPS and are ordering the AED. The boiler has been working good, along with the repeater antenna. They are ordering new turnout gear for 7 people. Chief asked the clerk to check if the remaining balance of the flex grant has arrived yet. They would like to replace the concrete floor in building due to heaving. With a new floor they could install drains for washing the trucks all year round. They are asking for volunteers to take out the old floor and asked the Board how many bids should they get for the new floor. It was determined 2 to 3 bids.

**CORRESPONDENCE:** FD#1 and FD#2 meeting minutes. Price County Unit meeting for the WTA invite, Pike Lake Chain Lakes Assoc. agenda, timber cutting notice, DOT Salt Storage Compliance, Scott Construction bid for Cys Drive, Lein Law Office letter, WTA Spring Workshops schedule and correspondence regarding residents not following road weight restrictions.

**REVIEW PAID INVOICES:** Paid invoices were reviewed and accepted

**ADJOURN:** A **MOTION** was made to adjourn at 7:43 PM by A. Sloane and J. Smith, motion carried.

Respectfully submitted,

Kelly E. Kleinschmidt  
Town of Fifield Clerk/Treasurer

05/06/2023